

TO: Camden Select Board
FROM: Roberta Smith, Town Manager
RE: Agenda Notes for February 1, 2011
Washington Street Conference Room
DATE: January 27, 2011

1. **Public input on non-agenda items.**
2. **Approval of Board Minutes from January 18, 2011.**
3. **Bureau of Labor Standards presentation of SHAPE (Safety & Health Award for Public Employers) to the Camden Fire Department.** The Camden Fire Department has successfully completed the safety audit and recommendations for safety programs and training as required by the program.

Action required: *None required.*

4. **Appointment of Select Board representation on the Fire Truck Committee.** The Fire Department's Truck Committee has been investigating options for the proposed new fire truck that is included in the capital plan for purchase in FY12. The next step is for the committee to decide on the specifications for Camden's truck in preparation of the bid. Does the Board wish to appoint representative(s) to the Truck Committee?

Action required: *A motion to appoint _____ to the Fire Department Truck Committee.*

5. **Review of the June 30, 2010 Audit Report.** Enclosed with the June 30, 2010 audit is a Financial Statement presentation which was prepared by our Auditor, Greg Chabot. Mr. Chabot would be willing to attend a future meeting should the Board have questions they would like addressed by him.

Action required: *None required.*

6. **Consideration of a revision to the Stephen Blatt & Associates contract in connection with the redevelopment of the Ragged Mountain Recreation Area.** I anticipate that we may have a contract revision for consideration. As soon as it is confirmed and we have a draft for your review, I will distribute it to the Board.
7. **Consideration of renewal victualer license for Jinming Corporation, d/b/a Asian Gourmet at 133 Elm Street.** The application has been reviewed and approved by the Codes Officer and the Fire Department has verified that the facility complies with the Camden Fire Prevention and Protection Ordinance.

Action required: *A motion to approve the renewal of the victualer license for the Jinming Corporation, d/b/a Asian Gourmet at 133 Elm Street.*

8. **Public hearing on application of Stuart Smith, d/b/a Lord Camden Inn for a Class III Vinous Bed & Breakfast License at 24 Main Street.** Please see the enclosed application for detail. There have not been any incidents regarding this business reported to the Police Department over the past 12 months.

Action required: *A motion to approve the Liquor License for the Lord Camden Inn at 24 Main Street.*

9. **Committee Reports**
10. **Manager's Report.** Please see enclosed correspondence.